



Course Summary

This 25-hour course is aimed at secondary school teachers, administrative and managerial staff who wish to develop their international communication and management skills in English, possibly to discuss an Erasmus project. For some teachers, a secondary aim might be to practice delivering a lesson. If you teach Business Studies or a similar subject, please see our English for Business Studies course page instead.

General Language Level

Most participants range from a high B1 to mid/high B2 (CEFR) English language level. However, if you have a C1 level, you may still feel that you lack essential management skills in English. You are also very welcome on the course!

2017 Course Dates: 20-24 November

2018 Course Dates: 19-23 February, 19-23 November

2019 Course Dates: 25 February – 1 March (+ an additional date to be confirmed)

Location: The course is delivered in a very comfortable central Bath location that provides wi-fi and free refreshments.

Fees: £500/€590 due one calendar month before course starts

Application

Please email us at the address below, giving a very brief outline of your nationality, current job. Tell us if you would like to stay with one of our host families.

Erasmus Participants

Schools should already have funding in place. We strongly recommend applying a minimum of eight weeks in advance, particularly if you still need to seek approval from your school.

Preparation

We'll send you a pre-course questionnaire. We'll also send you a host family questionnaire if relevant. We are happy to assist your administrative staff in completing any Erasmus documentation before the course.

Certification

EMB provides an attendance certificate, detailing course content and hours studied.

Methodology

The English for International Communication course develops teachers' management skills in the English language via a series of interactive mini-lectures, participation in English for management activities, and language and intercultural communication workshops. Participants will also have the opportunity to present their school, a project or deliver a lesson to the group.

Course Materials

Handouts are provided on the course but all presentation slides and other materials and resources takeaways are available for download from our learning platform. We'll sign you up to this when you are in Bath.

Sample Programme – please note the course content may vary slightly to cater to the needs of your group.

| Week 1 | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------------|--|---|--|--|--|
| 9.30-10.45 | Intros Exchanging info + active listening | Talking about the past and present | Planning and scheduling Futures | Language workshop | Presenting our project / Q+A Micro-teaching |
| 11.00-12.00 | Getting to know you activities | Presentation / skills and language of instruction | Meetings and discussion skills | Pronunciation and delivery | Presenting our project / Q+A Micro-teaching |
| 12.00-12.45 | Presenting my partner | Presentation / teaching preparation | Meeting activity | Presentation / teaching preparation | Problem-solving Activity |
| 14.00-16.15 | Intercultural communication | Presenting our school / Q+A | Intercultural communication | Presenting our project / Q+A Micro-teaching | Course roundup |

Sightseeing and Culture



Photo supplied by English for Business Studies Teachers course participant, Filip Neyrinck

Bath offers numerous cultural and sightseeing opportunities, including a free evening history walk around Bath. EMB is happy to help participants organise evening and weekend activities and the tourist information centre is right next to the Abbey.

Accommodation

The UNESCO city of Bath offers accommodation to suit all tastes. However as a popular tourist destination, early booking is recommended. That is also the case for EMB's host families who provide delicious cuisine and interesting conversation as well as beautiful homes within an easy walk of the historic centre. Most homes offer guests a private bathroom. Host Family fee 5-7 nights with breakfast and dinner: €400



Sara Helm
Course Director
English Means Business
9 Widcombe Crescent
Bath BA2 6AH UK

PIC Number: 920212229
Email: teachertraining@embiz.info
FB EMB Teach Business English
www.teachbusinessenglish.uk
www.englishmeansbusiness.uk